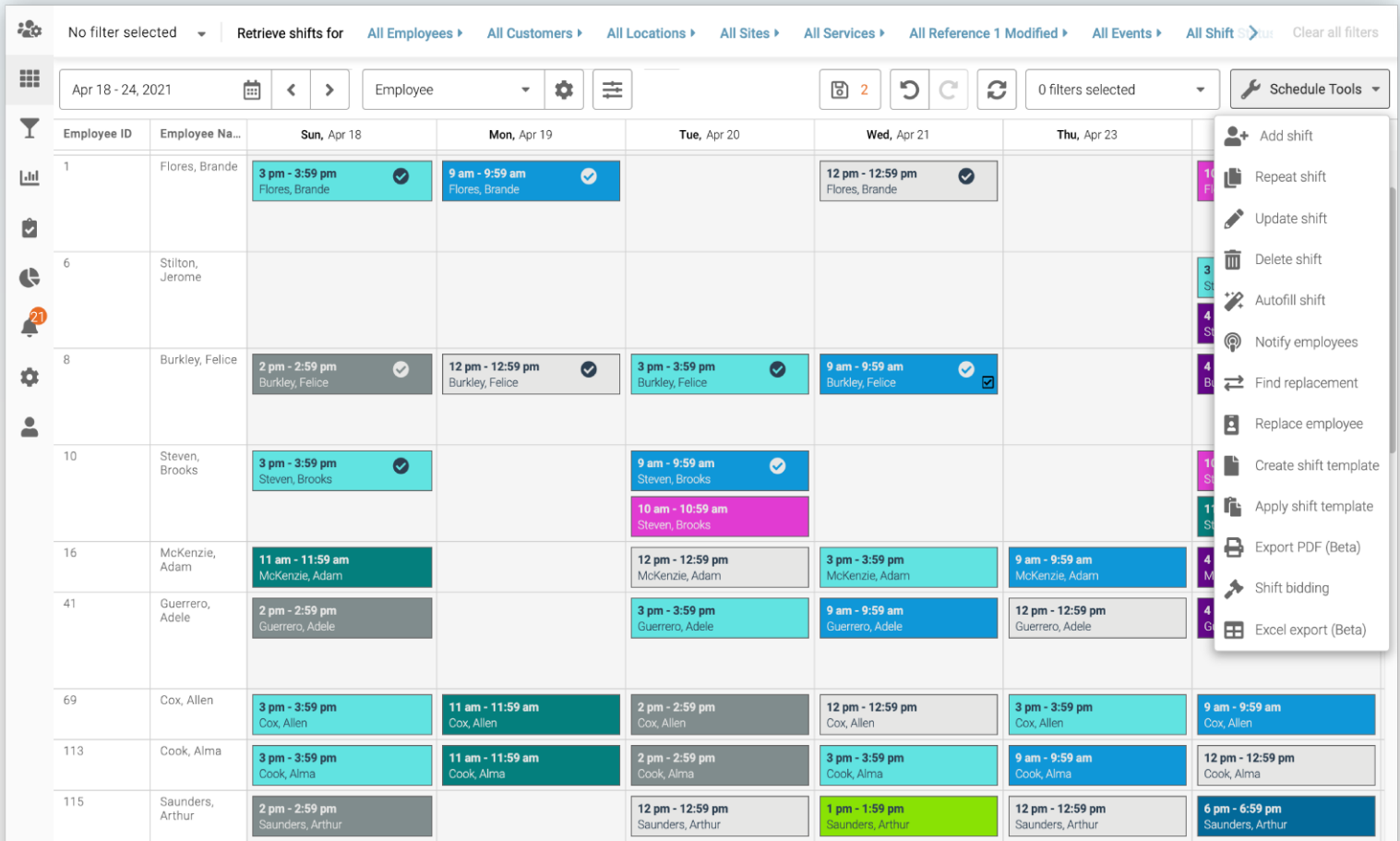# Celayix

Celayix Scheduling

Visual Scheduling and Communication System

Reduce scheduling efforts by as much as 95% with an easy to use, advanced scheduling tool for building, managing, and communicating schedules with your employees.

Our powerful, rules-based scheduling engine allows for easy creation of collaborative schedules, including features like self-scheduling, shift bidding, schedule autofill, and more, offering distinct advantages to our customers.
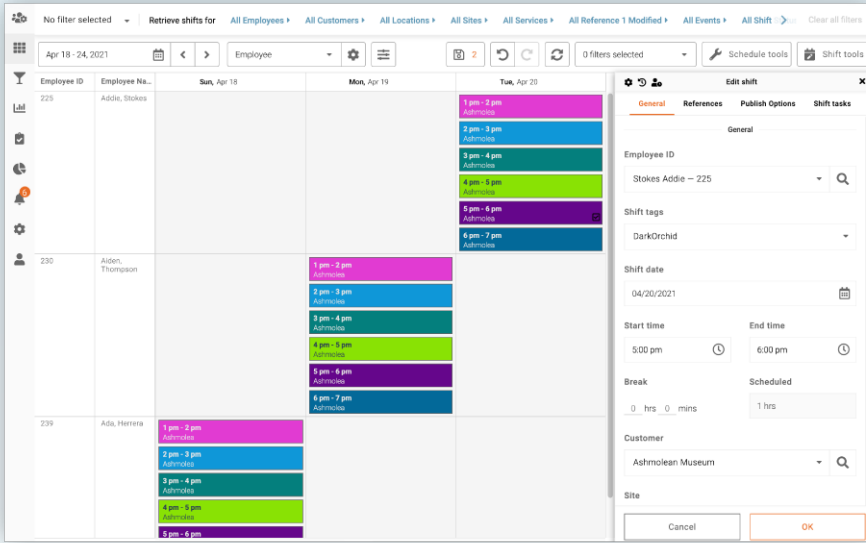

Key Benefits

- ✓ **Rules-Based Scheduling** - automate scheduling rules to account for shift qualifications, double booking, overtime, internal and external budgets, and others to ensure the right staff are scheduled for the shift

- ✓ **Collaborative Scheduling** – collect availability, time off requests, and other preferences to automatically build schedules, saving hours of scheduling effort

- ✓ **Self Scheduling** – save time by allowing staff members to schedule themselves into qualified shifts based on configured business rules, demand, and preferences

- ✓ Customize schedule layouts to match unique company and individual needs

- ✓ Quickly create and modify schedules using templates with drag and drop functionality

- ✓ Reduce time spent on schedule changes through group editing

- ✓ Ensure fair distribution of shifts by defining and using shift rotations

- ✓ Communicate shift information with staff in real time through in-app, email or SMS messaging

1-888-591-5558 | educate@celayix.com | www.celayix.com

Features

Customize Views
Organize information to your individual needs, including color coding shifts and personalized views

Flexible Filtering
Zoom in and out of schedules to focus on any group of shifts for any time period

Shift Editing
Make one-off and bulk changes to schedules using drag & drop and other group editing functions

Availability and Time-Off Requests
Compare availability and time off requests to eliminate scheduling conflicts

Communications
Notify team members of new schedules and any shift changes automatically, while also having the ability to send in-app messages

Find Replacements
Quickly find replacements for one or many shifts, while ensuring business rules such as qualifications and overtime rules, are followed

Autofill Shifts
Automate shift allocation based on rules, availability, rotations, pay rates and many more options

Self-Scheduling
Allow staff to self-select shifts based on your organization's specific rules

Labor Forecasting
Forecast shift coverage needs based on demand ratios