



WORKFORCE  
MANAGEMENT SOLUTIONS

# Employee Scheduling

## *Scheduling with eTime Xpress*

As your business grows from 50 to 500 to 5000 employees or more, specialized tools are needed to manage the complexities of scheduling. In a typical day, a busy scheduler may be trying to match employee qualifications, reduce overtime costs, level workloads, fill absentee positions or just track employees at customer sites. With so many things to juggle, a scheduler needs the latest scheduling tools to effectively do their job.

eTime Xpress makes scheduling easy with all of the tools a scheduler will ever need at their fingertips. Some of the great scheduling features available with eTime Xpress include:

**Auto Scheduling.** Automatically assign employees to assignments based on fill rules such as lowest cost, seniority and more.

**Zero Conflict Scheduling.** Message alerts identify conflicts such as double booked, failed skill requirements, time off, exceeds maximum pay rate and more.

**Overtime Warnings.** Define overtime rules and be alerted when a scheduled employee will result in overtime.

**Labor Coverage Controls.** Ensure minimum labor coverage per shift period is met (ie., 1 manager and 5 staff scheduled per shift).

**Skills/Qualification Matching.** Define employee skills/qualifications and match to assignment requirements.

**Group/Team Scheduling.** Define employee groupings and skill requirements and simply schedule the employee group.

### **BENEFITS:**

- reduce scheduling errors;
- manage overtime more easily with automated warnings and availability searches;
- easily match correct employees with customers by centrally managing qualifications; and
- create schedules with a “single click” and more...

***Contact us today for more information on how  
eTime Xpress can solve your scheduling problems.***

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